**Marriage**

Complete a M10 form and submit within the legal timescale as detailed below.

You can download the [M10 form and guidance notes](https://www.nrscotland.gov.uk/registration/i-want-to-get-married-in-scotland-how-do-i-go-about-it) on the National Records of Scotland website.

**Civil partnership**

Complete a CP10 form and submit within the legal timescale as detailed below.

You can download the [CP10 form and guidance notes](https://www.nrscotland.gov.uk/registration/i-want-to-have-a-civil-partnership-registration-in-scotland-how-do-i-go-about-it)on the National Records of Scotland website.

**Documents you must submit**

Along with the completed form you are required to submit your

birth certificate

passport if born after 1983 - we do not require to see your passport if you were born in the UK before 1983.

proof of address dated within the last 3 months.

If you have been married before you are required to submit your

divorce of annulment document

death certificate of your former spouse or civil partner.

All documents must be originals. Photocopy passports will be accepted but original seen at a later date.

**If you are not British**

[A Declaration of Status by Non-UK Nationals form](https://www.nrscotland.gov.uk/files/registration/declaration-of-status-by-non-uk-nationals-form.pdf) should be complete by **all** parties to a marriage or civil partnership whose nationality on their notice form is not shown as British.

You may need to provide a Certificate of No Impediment (CONI). This is a document from your home country stating you are free to get married or have a civil partnership. If you have been a resident in the UK for more than two years, evidence of this will be accepted in place of a CONI.

[Contact the UK Border Agency](http://www.gov.uk/government/organisations/uk-visas-and-immigration) for advice on entry requirements to the UK under immigration rules for marriage and civil partnerships.

Any documents that are not in English must be accompanied by a certified translation.

**When and how to submit your forms and documentation**

Submit a M10 or CP10 each with all the relevant documentation six to eight weeks prior to your intended ceremony. The minimum notice period is 29 days. Should you be subject to immigration control we recommend giving three months’ notice.

All correct fees must be paid at the time of lodging. If you have booked a civil ceremony with the registration offices or for a registrar to attend at an agreed venue, then you will have already paid the fees for lodging notice.

Do not submit any more than three months before your marriage or civil partnership.

**Where to submit your forms and documentation**

M10s and CP10s for

civil ceremonies in the City Chambers

civil ceremonies in South Queensferry Forth View or Dalmeny Room

all agreed venues out with City Chambers

all religious and belief system ceremonies (including humanists)

It is advised that you make an appointment to submit your forms in person at the City Chambers

[Make an appointment to lodge your notice forms in person](https://edinburgh.zipporah.co.uk/Registrars.Edinburgh.Live/)

You can use our drop-in box between 9am to 4pm Monday to Thursday and 9am to 12pm Friday at the City Chambers

[Please ensure you have completed our checklist prior to dropping off or posting paperwork](https://www.edinburgh.gov.uk/downloads/download/15061/checklist-for-weddings)

or you can **post** the forms and relevant documents to

The Registrar  
City Chambers  
253 High Street  
Edinburgh  
EH1 1YP

Please ensure you have correct postage

**0131 529 2600**

[marriageandcp@edinburgh.gov.uk](mailto:marriage@edinburgh.gov.uk)